

TOWN OF ST. GERMAIN
OFFICE OF THE CLERK
P.O. BOX 7
ST. GERMAIN, WISCONSIN 54558
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MINUTES SPECIAL TOWN BOARD MEETING: June 11, 2020

1. **Call to Order** Chairman Tom Christensen called the meeting to order at 6:32 pm.
2. **Pledge of Allegiance**
3. **Roll Call establish a quorum.** Ted Ritter, Tim Clark, Jim Swenson, Brian Cooper and Tom Christensen in Community Center room 4 with June Vogel Clerk. Marion Janssen in attendance via zoom.us. There were also 22 members of the community present in room 4 and 7 members in attendance via zoom.us.
4. **Open Meeting Verification – Posted by Tom Christensen before 6:30 PM, Wednesday, June 10, 2020.** Mr. Christensen noted that he had posted the meeting agenda at three locations in town on Wednesday, June 10, 2020 before 6:00 P.M.
5. **Citizen's Comments – Citizens are encouraged to share their concerns and ideas with the Board. Please limit your comments to five minutes or less.** Tim Gebhardt suggested to making a Zoom room.
6. **Discussion/Action Items**
 - a. **Grant permission for the Town Chairman to sign a DOT Hwy 70 Detour permit for a June 28, 2020 4th of July Parade, sponsored by an independent group of residents.** Kalisa Nampel reported on a newly formed committee called Saint Germain Committee LLC, unrelated to the town, to have a parade. Committee would like to privately move forward with the parade and take the town responsibility out of it. Committee members - Travis Fowler, Nathan Gebhardt, Julie and Steve LaRiviere, Jack Bourgeois, Leonard and Kim Perkin, Tom Stoltman and Kalisa Nampel. Discussion on how to keep those at parade safe. Committee has insurance set in place with Town and Chamber added as additional insureds. Safety measures would be: Family/social distancing signs (every 100'-150'), string flags along route so kids stay back and 2-3 volunteers per 5 floats walking along side to keep people back. Chamber Board supports Saint Germain Committee LLC and recommend they be given the permit. Community discussion. Motion by Cooper to allow Town Chairman to sign DOT detour permit for June 28, 2020; second Christensen. Discussion: None. By roll call vote: Christensen - yes, Cooper - yes, Swenson - no, Clark - no, Ritter - no. Motion failed 3-2.

b. Consider budget adjustments to cover recent expense commitments not in the budget.

Expense commitments: Cleaning community center, SOB ordinance development, accounting budget, election expenses, printer/copier in room 5, windows 10 on Clerk and Treasurer's desktop computers, copier room 4, audit, Microsoft 365 to computers in room 5, reroute project at Fern Ridge, septic tank.

c. Consider accepting transferring the process of updating of the Town's Comprehensive Plan from the Zoning Committee to the Town Board.

Under state law towns are required to have a comprehensive plan updated every 10 years with a 20 year view into the future. This needs to be presented at a public meeting. Public will have access electronically to view via 2 links. Motion by Ritter that the town board table item 6c until the town has had an opportunity to act on the pending SOB ordinance so that it takes first priority over the comprehensive plan; second Cooper. Discussion none. By roll call vote: Clark – yes, Cooper – yes, Swenson – yes, Ritter – yes, Christensen yes.

d. Consider installation of a Zoom Room in Community Center Room #4.

Still working on getting a firm to come and give an estimate. Minimal system will be \$3000.00. Not including TV on wall, separate cameras, tower, keyboard, monitor and mouse for board members. Realistically a \$10,000-\$12,000 process. Discussion on remodeling room first before adding zoom. ChoiceTel internet discussion; getting estimate for town for the grant. Motion by Clark to approve up to \$15,000 at this time to keep going on the Zoom room with funds from Community Development; second Cooper. Discussion: Installation done by who? That is still being researched including some work may be able to be completed by DPW. By roll call vote: Christensen – yes, Ritter – yes, Swenson – yes, Cooper – yes, Clark – yes.

e. Cemetery Sexton's Report – Cemetery grounds look well. Sold 1 cremation plot. Had 6 burials in May, 2 burials in June, 2 burials scheduled in July and 2 burials waiting for dates. Couple want to sell lots back that have been recorded with county, waiting for guidance from Atty Garbowicz upon his return. Family asking to move stone from foot of plot to head of plot. Shed roof needs to be looked at.

f. Golf Course Update Doing well. Membership down by a few who live out of town and they have not come to the area yet, but are expected to. Pro shop is open. Good plan going following recommendations of State and Golf Course association for safety. Contract returned for repair of the greens.

g. Veteran Memorial update. Irrigation guy was here, 3/4 done on day 1. They are not getting the gallons per minute out of well; Randy Radtke to look at it. Other trees need to come down; unhealthy trees, split trees, canopy of other trees and cleaning up limbs.

h. Payment of Bills. Motion by Clark to pay the 2 bills presented; second by Cooper. Discussion none. By roll call vote: Christensen – yes, Ritter – yes, Swenson – yes, Cooper – yes, Clark – yes.

- i. **Approval of past meeting minutes.** Motion by Cooper to accept the meeting minutes of 06/08/2020 as presented; second by Swenson. Discussion none. By roll call vote: Christensen – yes, Ritter – yes, Swenson – yes, Cooper – yes, Clark – yes.

7. Report of Standing Committees

- a. **Independence Day Celebration Committee** – No report
- b. **Lakes Committee** – No report
- c. **Non-Motorized Recreational Trails Committee** – Trails are open. Bridge is completed behind Elmers. At Fern Ridge parking lot area and Awassa at school entrance a doggy station was installed.
- d. **Parks and Recreation Committee** – Recommend board to take field trip to Vandervort Park and look at shelter; it is a liability. Years ago MSA did a rough look at shelter. Next meeting June 18, 2020; it will be a field trip around whole park area and return with recommendations. Committee asked to look at ball field light poles.
- e. **Zoning Committee** – No report.
- f. **Sexually Oriented Business Committee** – In the near future the attorney and Ted will have a draft document ready for the committee and town board to review.

- 8. Report from Lake Districts and Other Organizations** - Big St Germain Lake district June 17, 2020 at 5:30 pm in Community Center room 2. Little Saint Germain Lake on June 18, 2020 at 6:00 pm in Community Center room 4. Moon and Alma Lake postponed until later in the season.

- 9. Next Regular Town Board Meeting Date – Monday, July 13, 2020, 6:30 pm, Community Center Room #4.** June 22 and June 24 dates will be given to Aaron for town board to tour the golf course. Next special town board meeting Thursday, June 18, 2020 at 5:30 pm to approve liquor licenses/bartenders licenses that expire June 30, 2020.

10. Adjourn 9:36 pm

Break 7:51-7:54

Town Clerk

Chairman

Supervisor

Supervisor

Supervisor

Supervisor